

Beautiful Savior Lutheran School Childcare Programs

COVID-19 Protocol for BASC

All procedures and recommendations have been taken from [COVID 19 Early Learning and Child Care Practice Guidance: Coronavirus \(COVID-19\)](#), [Manitoba Early Learning and Child Care Circulars](#) and the Province of Manitoba Website www.manitoba.ca/covid19.

The centre has created new measures to ensure that it keeps up with the health orders issued by the Province. Parents must be aware that with these measures in place, drop off times will take longer than usual, and we recommend that parents give themselves extra time at drop off, so that our staff can go through the required procedures daily.

Important: If you are ill, stay home, even if the symptoms are not extreme. If your child is ill, your child must stay home.

Before leaving your home:

- Parents must complete the screening sheet that includes taking your child's temperature at home and bring to centre. (Please see a copy of the screening sheet at the end of this document). The centre will provide families with questionnaires for a week's period at a time.
- **Please note, you will not be allowed access to the centre if you do not have a form completed and ready to be handed in.**
- Children in grade four and higher have been mandated to wear masks, however it is strongly recommended that all children in BASC wear masks.

Drop off:

- You will be required to ring the bell at the north entrance upon arrival. One family at a time will be allowed to go downstairs and meet the staff member at the bottom of the north stairwell. The staff member will ensure your child puts their belongings away and washes their hands.
- If BASC is outside when you arrive, please drop your child off at the north playground with the staff member. Hand sanitizer will be used when we are outside.
- Please submit your daily filled out questionnaire to the welcoming staff.
- Once you have dropped your child off please exit through the north entrance (same door you may have entered).
- Please do not let other families in if you have been buzzed in.

Pick up:

- You will be required to ring the bell at the north entrance upon arrival. Once buzzed in, continue down the stairs and a staff member will meet you, with your child, at the bottom of the north stairwell or if we are outside, please pick up from there.
- One family will be allowed to pick their child at a time to support social distancing. Please do not let other families in if you have been buzzed in.

At this time, families will not be permitted in the BASC room downstairs or to walk through the school hallways to classrooms, lockers, or office. The parent must drop off/pick up and then immediately exit the building through the same door.

Practice Social Distancing: There will be times when more than one family will be arriving at the same time as you. Please follow “social distancing” protocol and keep your distance from others. Be patient as we will move through the protocols as quickly as possible.

Before School:

- Children will wait and be called to go to their classrooms between 8:30 a.m. - 8:45 a.m.

After School:

- Children will go downstairs to join the BASC program at 3:10 p.m.

Centre’s Hygiene and Cleaning Protocol:

- The centre already has a sanitization protocol in place, we will continue to do our due diligence and clean/sanitize the toys daily and throughout the day.
- Hand sanitizer, soap and paper towels will be supplied by the centre. Children and staff will be required to wash their hands when entering the building, before and after each activity, before and after snack, returning from outside.
- All surfaces that are touched frequently — such as door handles, light switches, faucets, tables, chairs, etc. — will be cleaned frequently.
- Toys will be rotated, washed and disinfected more often.

Toys:

- Toys/sport equipment, etc. from home will not be allowed at the centre.
- Children will not use or handle play dough, sand and/or use the sensory tables, as these items cannot be easily disinfected. Sensory play will not be used at this time.

- Although it is not a major risk factor, the centre has decided to remove all dress up clothes from the rooms being used at this time.

Social distancing measures will be observed:

- The north playground will be utilized by the children in our care and social distancing of two meters will be encouraged.
- The environment has been set up to encourage distanced play.
- The activity stations in the room will be set up with limited numbers of children at each station.

If a child becomes ill while in our care:

- The child and a caregiver will be separated from the other children and care providers. The caregiver will dress in PPE.
- We will try our absolute best to put a mask on your child (but we will not force your child to wear one).
- We will call you so you can pick up your child. You will need to pick up your child within 1 hour of receiving the phone call.
- All your child's belongings will be sent home with your child, so they can be washed.
- As recommended parents will be instructed to contact Public Health and follow any direction related to their child's health.

Risk Assessment Screening Questionnaire

Please complete this form each morning and bring with you and your child to the Centre. Childcare staff will review the form each morning with the parent when child/ children are dropped off.

What is your child’s temperature when you took it this morning? _____

Child Name:	Child Name:	Date Completed:	Completed by:
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Questions:	YES	NO
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1. Do you, other members of your household, or your child attending the program have any of the below symptoms:		
• Fever >38C or subjective fever		
• Cough		
• Sore Throat		
• Shortness of breath/ Difficulty breathing		
• Runny nose / Nasal congestion		
• Feeling unwell/ Fatigued		
• Nausea/ Vomiting / Diarrhea		
• Muscle aches		
• Headache		
• Pink Eye (Conjunctivitis)		
• Loss of smell		
2. Have you been in contact, in the last 14 days, with someone that is confirmed to have COVID-19?		
3. Have you had laboratory exposure while working directly with specimens known to contain COVID-19?		
4. Have you travelled outside Manitoba in the last 14 days, excluding personal travel to border communities?		
5. Have you been in a large group setting in Manitoba in the last 14 days where someone has been confirmed to have COVID19, such as a flight, or a large meeting or event?		
6. Have you had close contact (face-to-face contact within 2 meters/6 feet) with someone who is ill with respiratory symptoms?		

If the answer is **yes** to any of the above questions, the person must not enter the facility at this time.

If the answer is **yes** to questions 2 to 4, public health officials have directed them to self-isolate for 14 days. If they are symptomatic [e.g., have respiratory symptoms] refer to Health Links-Info Santé for further direction.

If the answer is **yes** to questions 5 and 6, public health officials have directed them to self-isolate for 14 days **from the onset of symptoms**.

If the answer is no to all the above questions, parents and children may enter.

Parent signature: _____