

# Beautiful Savior Lutheran School Childcare Programs

## COVID-19 Protocol

All procedures and recommendations have been taken from [COVID 19 Early Learning and Child Care Practice Guidance: Coronavirus \(COVID-19\)](#), [Manitoba Early Learning and Child Care Circulars](#) and the Province of Manitoba Website [www.manitoba.ca/covid19](http://www.manitoba.ca/covid19).

The centre has created new measures to ensure that it keeps up with the health orders issued by the Province. Parents must be aware that with these measures in place, drop off times will take longer than usual, and we recommend that parents give themselves extra time at drop off, so that our staff can go through the required procedures daily.

**Important:** If you are ill, stay home, even if the symptoms are not extreme. If your child is ill, your child must stay home.

### Before leaving your home:

- Parents must complete the screening sheet that includes taking your child's temperature at home and bring to centre. (Please see a copy of the screening sheet at the end of this document). The centre will provide families with questionnaires for a week's period at a time.
- **Please note, you will not be allowed access to the centre if you do not have a form completed and ready to be handed in.**

### Drop off:

- You will be required to ring the bell at the north entrance upon arrival.
- One family at a time will be allowed in the locker area to put your child's belongings away.
- Once your child is ready to enter the room, please knock on daycare door and a staff member will welcome your child and help your child wash their hands and put their lunch bags away.
- Please do not let other families in if you have been buzzed in.
- Please submit your daily filled out questionnaire to the welcoming staff.
- Once you have dropped your child off please exit through the north entrance.
- After each family leaves the locker area, the doors and locker area will be cleaned frequently.

**Pick up:**

- You will be required to ring the bell at the north entrance upon arrival. Once buzzed in, continue to your child's locker where a staff member will meet you, with your child.
- One family will be allowed in the locker area at a time to support social distancing.

If possible, please avoid dropping your child off between 8:15 a.m. and 8:45 a.m. and avoid picking them up between 3:10 p.m. and 3:30 p.m. as there will be more movement in the school with school starting and ending each day at these times. If you are here during these times, you may require additional time for drop off and/or pick up as we help maintain social distance.

At this time, families will not be allowed in the daycare room, only in the locker area and not past the daycare room in the hallway. Please do not use this entrance to visit the office or use washrooms. If you need to visit the office, please call and make an appointment.

**Practice Social Distancing:** There will be times when more than one family will be arriving or leaving at the same time as you. Please follow "social distancing" protocols and keep your distance from others. Be patient as we will move through the protocols as quickly as possible.

**Centre's Hygiene and Cleaning Protocol:**

- The centre already has a sanitization protocol in place, we will continue to do our due diligence and clean/sanitize the toys daily and throughout the day.
- Hand sanitizer, soap and paper towels will be supplied by the centre. Children and staff will be required to wash their hands when entering the building, before and after each activity, before and after lunch and snack, after nose blowing and using the bathroom.
- In cases where a toy has been mouthed, the toy will be washed immediately and then sanitized.
- All surfaces that are touched frequently — such as door handles, light switches, faucets, tables, chairs, etc. — will be cleaned frequently throughout the day.
- Toys will be rotated, washed and disinfected more often.

**Lunches / Snacks and Water Bottles:**

- Parents are responsible to send two snacks and a lunch for their child daily.
- It is required that parents send their children with food in child friendly containers that children can easily open and close by themselves.

- It is required that parents send utensils for their children (one-time use utensils are recommended).
- It is required that parents send a water bottle for their child to use during the day, at snack and lunch time. It is the responsibility of the parents to ensure their child's water bottle is clean and sanitized daily.

### **Nap Time:**

- Parents are responsible to take their child's blanket home for washing each Friday and to return it each Monday. If a blanket becomes soiled prior to Friday, the staff will send it home the day it is soiled for washing.
- Soft toys or blankets used as comfort toys will only be allowed during nap time.

### **Toys:**

- Toys from home will not be allowed at the centre.
- We have removed all plush toys.
- Children will not use or handle play dough, sand and/or sensory tables, as these items cannot be easily disinfected. Sensory play will not be used at this time.
- Although it is not a major risk factor, the centre has decided to remove all dress up clothes from the rooms being used at this time.

### **What physical-distancing measures will be observed?**

- The north playground will be utilized by the children in our care and social distancing of two meters will be encouraged.
- The environment will be set up to encourage distanced play.
- The play/activity stations will be set up with a limited number of children at each station.

### **If a child becomes ill while in our care:**

- The child and a caregiver will be separated from the other children and care providers. The caregiver will dress in PPE.
- We will try our absolute best to put a mask on your child (but we will not force your child to wear one).
- We will call you so you can pick up your child. You will need to pick up your child within 1 hour of receiving the phone call.
- All your child's belongings will be sent home with your child, so they can be washed.

- As recommended parents will be instructed to contact Public Health and follow any direction related to their child's health.

**Risk Assessment Screening Questionnaire**

Please complete this form each morning and bring with you and your child to the Centre. Childcare staff will review the form each morning with the parent when child/ children are dropped off.

What is your child’s temperature when you took it this morning? \_\_\_\_\_

<b>Child Name:</b>	<b>Child Name:</b>	<b>Date Completed:</b>	<b>Completed by:</b>

<b>Questions:</b>	<b>YES</b>	<b>NO</b>
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1. Do you, other members of your household, or your child attending the program have any of the below symptoms:		
• Fever >38C or subjective fever		
• Cough		
• Sore Throat		
• Shortness of breath/ Difficulty breathing		
• Runny nose / Nasal congestion		
• Feeling unwell/ Fatigued		
• Nausea/ Vomiting / Diarrhea		
• Muscle aches		
• Headache		
• Pink Eye (Conjunctivitis)		
• Loss of smell		
2. Have you been in contact, in the last 14 days, with someone that is confirmed to have COVID-19?		
3. Have you had laboratory exposure while working directly with specimens known to contain COVID-19?		
4. Have you travelled outside Manitoba in the last 14 days, excluding personal travel to border communities?		
5. Have you been in a large group setting in Manitoba in the last 14 days where someone has been confirmed to have COVID19, such as a flight, or a large meeting or event?		
6. Have you had close contact (face-to-face contact within 2 meters/6 feet) with someone who is ill with respiratory symptoms?		

If the answer is **yes** to any of the above questions, the person must not enter the facility at this time.

If the answer is **yes** to questions 2 to 4, public health officials have directed them to self-isolate for 14 days. If they are symptomatic [e.g., have respiratory symptoms] refer to Health Links-Info Santé for further direction.

If the answer is **yes** to questions 5 and 6, public health officials have directed them to self-isolate for 14 days **from the onset of symptoms**.

If the answer is no to all the above questions, parents and children may enter.

Parent signature: \_\_\_\_\_